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MINUTES OF DEPUTY DIRECTOR (SUPPORT)

STAFF MEETING

2 October 1957

1. Mr. Lloyd gave a resume of the highlights of his recent trip to certain field installations in the Far East.
2. Mr. Saunders gave a presentation on the Agency overtime situation. He discussed the background on the policy for paid overtime in the Government and showed graphically that overtime in all of the major Offices of the Agency had increased steadily, notwithstanding an increase in employment. The various means for reducing overtime were discussed. Although it was recognized that a single policy to reduce overtime could not be prescribed for the entire Agency, Colonel White requested each Office and Staff Chief to take appropriate steps to reduce overtime as much as possible in their respective components.
3. Colonel White spoke of a recent meeting which he and Mr. Saunders had attended with officials of the Bureau of the Budget at which time it was emphasized that the Bureau expected us to tighten up on our expenditures so as to minimize the use of our authorized Reserve. Also, during the course of this meeting Mr. Macy indicated that CIA had the reputation of having more liberal fiscal policies than other agencies.
4. Colonel White will leave on a trip to Europe on 13 October. Effective 7 October all papers should be prepared for Mr. Lloyd's signature -- from 7 to 13 October as Assistant Deputy Director (Support), and from 14 October until Colonel White's return as Acting Director (Support).
5. The meeting adjourned at 1200 hours. *Deputy*

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